Volunteer Position
Mercer Island PTA Council
Vice President, Diversity, Equity & Inclusion (VP DEI)
2020-21
JOB DESCRIPTION

Summary
MI PTA Council’s Vice President, Diversity, Equity & Inclusion (VP DEI) leads the process of dismantling institutional racism within MI PTA Council and unit PTAs throughout Mercer Island School District. The VP DEI fosters and embraces diversity, equity, and inclusion, with a focus on respect and acceptance of every family and student. The VP DEI provides strategic support to all PTA units and helps ensure that diversity, equity and inclusion policies and practices evolve and advance MI PTA Council’s strategic priority. The VP DEI position may be held jointly by two persons.

This is a new role with MI PTA Council’s Board of Directors – and is expected to evolve and grow as the VP DEI researches “best in class” organizations that effectively execute diversity, equity and inclusion practices; consults with diversity, equity and inclusion experts in the education space; and evaluates current practices in MI PTA Council/units, Washington State PTA and Mercer Island School District.

Responsibilities
• Review MI PTA Council’s policies and procedures to identify areas of improvement with regard to diversity, equity and inclusion.
• Develop MI PTA Council’s diversity, equity and inclusion strategic priorities, and define and implement key initiatives.
• Partner with PTA units in the design and implementation of strategies to attract and develop diverse, equitable and inclusive leadership.
• Coach and train MI PTA Council Board of Directors, Program Chairs, Membership and Community Partners and PTA unit leaders. Provide support to unit VPs DEI.
• Build partnerships with MI PTA Council Community Partners (MISD, Mercer Island Education Association, MI School Board, MI Youth and Family Services, & MI Schools Foundation)
• Maintain a strong awareness of diversity, equity and inclusion issues and trends and educate MI PTA Council and unit leadership on best practices.
• Perform additional duties as needed.

Position Qualifications
• Professional and/or volunteer experience in diversity, equity & inclusion
• Member of any Mercer Island PTA

Inquiries and nominations should be submitted to MI PTA Council President Kristy Sieckhaus at president@mipptacouncil.org.